

Supercomputing Wales data protection privacy notice

The aim of Supercomputing Wales (SCW) is to facilitate, enhance and accelerate high quality research at the partner universities, allowing them to gain research income and collaborate with project partners. Supercomputing Wales is a consortium of four universities, coordinated by Cardiff University and provides high-performance computing (HPC) facilities to researchers.. The other consortium partners are: Aberystwyth University, Bangor University and Swansea University.

In relation to the information for users of the HPC system, Cardiff University is the Data Controller and is committed to protecting the rights of individuals in line with Data Protection legislation. Cardiff University has a Data Protection Officer who can be contacted through inforequest@cardiff.ac.uk. This notice may be updated from time to time to ensure continued compliance with current legislation and to reflect best practice.

What information we collect about you, why we collect it and our legal basis for doing so

Type of information	Purpose	Legal basis
Name Email address Name of your employer and your department	<ul style="list-style-type: none">To verify your eligibility to use the HPC systemTo manage your usage of the HPC system	Contract

We keep records of your usage of the HPC system based on our legitimate interest to ensure the system is used in line with our policies.

How we keep your data secure

Data Protection legislation requires us to keep your information secure. This means that your confidentiality will be respected, and all appropriate measures will be taken to prevent unauthorised access and disclosure. Only members of staff from consortium partners who need access to relevant personal data will be authorised to do so. Information about you in electronic form will be subject to password and other security restrictions, while paper files will be stored in secure areas with controlled access. You can find out more by referring to the Cardiff University [Information Security Policies](#).

Who we share your information with

As Supercomputing Wales is part-funded by the European Regional Development Fund (part of the EU Structural Funds 2014-2020 programme), we are obliged to report on our activities to the Welsh European Funding Office (WEFO). These reports will include data relating to the monitoring data laid out in the Structural Funds definitions and information requirements under the Eligibility rules and conditions for EU funds support. In addition, we may share the Welsh Government and with external evaluators contracted by Cardiff University on behalf of Supercomputing Wales to carry out independent external evaluation of the operation. All data is shared in accordance with data protection legislation. Any published findings of research and evaluation studies will not identify individual participants/enterprises.

How long we'll keep your information

The Supercomputing Wales consortium is obliged to retain records of activity funded by the European Regional Development Fund for at least two calendar years from 31 December

that follows the submission of the accounts to the EC in which the final eligible expenditure for the operation is included.

What your rights are

If you have any queries on the project/initiative or wish to provide us with updated information, please contact us at: enquiries@supercomputing.wales

Under Data Protection legislation you have a number of rights such as a right to request a copy of your personal data held by the University. To find out more about your rights and how you can exercise them, please see the web page [your data protection rights](#).

How to make a complaint

If you are unhappy with the way in which your personal data has been processed you may contact the Cardiff University Data Protection Officer:

The Data Protection Officer
Compliance and Risk, University Secretary's Office
Cardiff University
McKenzie House
30-36 Newport Road
Cardiff
CF24 0DE
Email: inforequest@cardiff.ac.uk

If you remain dissatisfied then you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF
www.ico.org.uk